

Document	Policy and Procedures Compendium
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Title	ADMISSION POLICY
Approved by	Maharani Lakshmi Ammanni College Trust (Regd.)

ADMISSION POLICY

INTRODUCTION

Maharani Lakshmi Ammanni College for Women was established in 1972 by noted historian Dr. KNV Sastry to provide education to women in North Bangalore. Over the past few decades, the college has shown tremendous growth in terms of the number of courses offered, student diversity and various awards/ accolades received. It has been accredited by NAAC with 'A' grade in the third cycle of accreditation and has been conferred CPE status by UGC. The college was granted autonomous status in the year 2016 and has ensured quality and excellence in all its endeavours.

The admission policy of mLAC has been formulated to ensure inclusivity for promoting a fair and just system of admission for candidates to the various courses offered.

OBJECTIVES

- a) To provide access to education for all girl students who meet the eligibility criteria
- b) To promote education for first generation learners
- c) To recognize scholastic excellence among the applicants and grant scholarships
- d) To ensure that the Government policy on reservation is strictly adhered to.

ADMISSION COMMITTEE

The admission committee will comprise:

- a) Principal
- b) A representative (teaching faculty) from each course
- c) Office superintendent
- d) Finance Officer

COURSES OFFERED AT MLAC

Aided	Self-financed
BA (HEP)	BA (SKJ)
BA (HES)	BA (KSP)
B.Sc. CBZ	B.Sc. PMC
B.Sc. PCM	B.Sc. CZBT
B.Com – 1 section only	B.Sc. CBBT
	B.Sc. PBZ
	B.Com ACCA / A&F
	B.Com General

	BBA
	BCA
	B.Voc. Medical Lab Technology
	MA Kannada
	M.Sc. Biotechnology M.Sc. Biochemistry
	M.Com

Eligibility criteria as per BCU Regulations

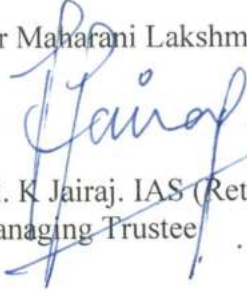
ADMISSION PROCEDURE

- The college prospectus / brochure with courses offered, add-on-courses, placement information, infrastructure, student support cells etc. is available on the website / admission office
- The eligibility criteria for each course is outlined on the college website
- Application forms are made available on the college website / issued at the admission office in the college campus
- Duly filled application forms can be uploaded on the admission portal on the website / submitted at the admission office
- The last date for submission of duly filled applications is announced through the website / notice board in the college campus
- Students who visit the college are counselled by members of the admission committee on choice of courses offered at mLAC
- Students are required to fill the admission form for the course of their choice and upload on the admission portal / submit the admission form along with the fees (I Instalment) as per the Fee structure announced for the academic year.
- The First list of admitted students will be announced on a specified date for aided courses with students who meet the cut-off percentage / reservation criteria
- Admissions are on first-come-basis for all the courses until the seats are filled up to the intake capacity

Note: mLAC encourages digitally enabled admission and fee payment in order to transition from offline to online processes.

- Fee concession** is offered to the following category of students admitted to mLAC
 - Students who have secured > 90% marks in the qualifying examination
 - Students from low-income category on submission of necessary documents
 - Students who are first generation learners
- Reservation Policy** followed for aided courses as per government regulations

For Maharani Lakshmi Ammanni College Trust (Regd.)


Sri. K. Jairaj. IAS (Retd.,)
Managing Trustee